



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for
Tuesday, October 25, 2016

MEMBERS

PRESENT: Virginia Simms George (Chair), Thomas Lowe (Vice-Chair), Norm Corbin (Clerk), Dale Rains (Treasurer), David Carlson, Cathy McAuliffe, Amelia Graham, Lorna Helms,
ABSENT: Robert Marchetta ,
OTHERS: Dawn Rand, Diane Wackell
GUEST: Diane Henries, Linda Abusamra, Linda Corbin

Meeting called to order: 5:30pm.

Meeting Minutes:

The meeting minutes for October 4th 2016 were accepted as written.

- **Chairman :**
 - Several draft versions for Holiday Banners designed by Christine Cobb were reviewed. These would be purchased by the 250th Committee. There was some discussion regarding if the banner should contain the Town Seal or maybe the Aqueduct. The DPW will get back to us regarding how many banners could be installed. No decisions made.
 - Virginia is requesting a list of all Sub-Committee members who supported any of the Town Sponsored 250th Events.
 - A Thank You dinner will be held at Romaines Restaurant for all 250th Committee members on Sunday November 13th.
 - Please plan on attending the Board of Selectmen Meeting on November 28th for a public Thank You for participating in the 250th planning.
- **Finance Committee & Fundraising & Marketing**
 - **Finances:** (See attachment)
 - **250th Sponsor Banners:**
 - The bags and thank you cards for the Banners are done.
 - Lorna will coordinate getting banners to the sponsors.
- **Town Sponsored Events:**
 - **250th Finale (October 29, 2016)**
 - Linda Abusamra and Linda Corbin updated the committee regarding this event.
 - 126 tickets were sold, the hotel will setup with 14 tables with 10 seats.
 - Everything is in place to have a wonderful evening.
 - Dawn Rand was working with Diane Henries in organizing prizes for the different costume categories (see attachment).
 - Quilt tickets will be on sale. Amy, Tom and Lorna will be selling them at the event. The Quilt will be auctioned off at the Finale.
 - The centerpieces will be for the person at the table with a birthday closest to January 26. The day of the incorporation of the town.
 - Fred George will be the master of Ceremonies.

- Community & Civic Organization & Other Events
 - *3rd Grade History Video Project* –
 - Cathy is organizing a showing of the video at the Northborough Public Library on Nov. 7th. There will be a showing at 7:00 and at 7:30pm.. The School Superintendent was contacted to have this information circulated. Amy and Lorna have volunteered to help out.
 - Cathy is also organizing a showing at the Senior Center on November 8th at 6:30.
 - *Northborough Interfaith Clergy Association* - “Week of Gratitude” November 20-26

Next 250th Committee meeting: November 28, 2016 at 5:30

Agenda

- ✓ Meeting Minutes
- ✓ Chair Update
- ✓ Financial Report
- ✓ Distribution of 250th Banners.
- ✓ DPW Request for funds to purchase commercial grade lights for the annual lighting of the Ellsworth tree.
- ✓ Any other business to come before the Committee
- ✓ Next Committee Meeting Date

Meeting Adjourned at 6:25pm

Respectfully submitted,

Normand Corbin,
250th Anniversary Secretary

Costume Categories

- Best Effect*
- Grooviest*
- Most Creative*
- Most Realistic*
- Most Imaginative*
- Most Unusual*
- Most Unexpected*
- Best Couple*
- Most Historic* *Best Period Costume*
- Funniest*
- Just Brilliant*
- Best Townie*
- Least Effort*

10/25/2016

Cash Flow - Earliest To Date
1/1/2015 through 10/25/2016

Category	1/1/2015- 10/25/2016
INFLOWS	
5K Income	6,000.00
Donations	84,003.00
Gala Ticket Sales	18,698.00
Golf Tournament Income	6,155.00
Merchandise Sales	4,350.00
Quilt Raffle Ticket Sales	385.00
TOTAL INFLOWS	119,591.00
OUTFLOWS	
5K Expenses	4,712.30
Administrative	250.00
Cemetary Tour	211.98
Cookbook Expenses	1,433.60
Eagle Scout Project	410.84
Family Fun Day Expenses	1,107.55
Finale Expenses	8,101.74
Gala Expenses	24,354.73
Golf Tournament Expenses	4,610.34
Historical Activities	1,582.14
Kickoff Event	277.40
Merchandise Purchases	8,599.64
Other Events	500.00
Parade Expenses	3,750.00
Pole Banners	4,851.87
Pre-Fireworks Events	1,000.00
Printing	6,343.36
TOTAL OUTFLOWS	72,097.49
OVERALL TOTAL	47,493.51

→ Before Hotel Cost
No DPW
No Finale Ticket Sales